

NEW & USED STEEL SYSTEM

SCRAP MANAGEMENT SYSTEMS. DIV. OF
FOUR LAKES BUSINESS SYSTEMS
316 WEST COTTAGE GROVE ROAD
COTTAGE GROVE, WI 53527
(608) 839-1098

R M S N E W & U S E D S T E E L S Y S T E M

The RMS NEW & USED STEEL SYSTEM maintains a record of your steel inventory, Quantities, prices and historical data of sales of product by total and customer. You have access to everyday balances and costs of your steel inventory. The system will print out picking tickets and invoices for your customers. It will classify them into cash or A/R sales and at the end of the day load your Sales & Customer files.

These are the types of products the system will maintain, you may also setup your own miscellaneous items using the # sign and up to a 9 digit number.

ITEM NUMBER	LEGEND:	I=INCH	F=IN.DEC.	P=LBS	D=DIGIT
ITEM					
TYPE	ITEM DESCRIPTION	SIZE DIMENSIONS			ITEM NUMBER
AS	4-HOLE ANCHOR	-----			-----
BC	BAR CHANNEL	HEIGHT, LEG, THICKNESS			I I F F, I F F, I F F
BB	BEAM BOLSTER	HEIGHT			I I I I F F F F
BU	BEAM BOLSTER UPPER	HEIGHT			I I I I F F F F
C	CHANNEL	DEPTH, LBS/FT			I I F F, P P P. P P P
CD	CONDUIT (MIN/REBAR)	DIAMETER			I I I I F F F F
CH	CHC HIGH CHAIR CONT.	HEIGHT			I I I I F F F F
CL	CLEVIS	DIAMETER			I I I I F F F F
CN	COUPLING NUT	DIAMETER			I I I I F F F F
CO	COIL REBAR	BAR-SIZE			I I
CP	CAP SCREW	DIAMETER, LENGTH			I I F F F, I I F F F
CR	ROUNDS COLD FINISHED	DIAMETER			I I I I F F F F
DB	DOWEL BAR ASSEMBLY	DIAMETER			I I I I F F F F
DC	DOWEL CAP	DIAMETER, LENGTH			I I F F F, I I F F F
DP	DBL EXTRA STR'G PIPE	DIAMETER			I I I I F F F F
EJ	FIBER EXPANS'N JOINT	THICKNESS, W, L			I I F F, I I I, I I I
EL	ELASTOMIC B'RING PAD	THICKNESS			I I I I F F F F
EM	EXPANDED METAL	SWO, THICKNESS			I F F, F F F F
FC	FLAT BAR COLD FIN'ED	THICKNESS, WIDTH			I I F F F F, I I F F
FG	FLOOR GRATING	BAR-W, BAR-DEPTH			I I F F F, I F F F F
FL	FLAT BAR HOT ROLLED	THICKNESS, WIDTH			I I F F F F, I I F F
FP	FLOOR PLATE	THICKNESS			I I I I F F F F
GC	GRATING CLIPS	-----			-----
GL	G-LOCKS	BAR-SIZE1, BAR-SIZE2			I I F F F, I I F F F
GP	GALVANIZED PIPE	DIAMETER			I I I I F F F F
GS	LAG SHIELDS	DIAMETER			I I I I F F F F
HB	H.S. BOLT & NUT	DIAMETER, LENGTH			I I F F F, I I F F F
HC	CHC HIGH CHAIR CONT.	HEIGHT			I I I I F F F F
HJ	HEX JAM NUT	DIAMETER			I I I I F F F F
HM	HCM METAL DECK H.C.	HEIGHT			I I I I F F F F
HN	H.S. BOLT NUT	DIAMETER			I I F F F, I I F F F
HP	PILE SECTION	DEPTH, LBS/FT			I I F F, P P P. P P P
HR	HAND RAIL	WIDTH, LBS/FT			I I F F, P P P. P P P
HU	CHC HIGH CHAIR UPPER	HEIGHT			I I I I F F F F
HW	H.S. BOLT WASHER	DIAMETER			I I F F F, I I F F F
IH	IHC HIGH CHAIR	HEIGHT			I I I I F F F F
JC	JOIST CHAIR	HEIGHT, LENGTH			I I F F F, I I F F F
KB	KWIK BOLT	DIAMETER, LENGTH			I I F F F, I I F F F
L	ANGLES	LEG1, LEG2, THICKNESS			I I F F, I F F, I F F
LB	LEJUNE BOLT, NUT, & WSH	DIAMETER, LENGTH			I I F F F, I I F F F
LG	LAG SCREW	DIAMETER, LENGTH			I I F F F, I I F F F
LK	LOK BOLT	DIAMETER, LENGTH			I I F F F, I I F F F
LS	STD ANGLE	-----			-----
MB	MACHINE BOLT	DIAMETER, LENGTH			I I F F F, I I F F F
MC	MULTI-CALKS	DIA, LENGTH			I I F F F, I I F F F
MN	MACHINE NUT	DIAMETER			I I F F F, I I F F F
MW	MACHINE WASHER	DIAMETER			I I I I F F F F
NS	NELSON STUDS	DIA, LENGTH			I I F F F, I I F F F
P	STANDARD WEIGHT PIPE	DIAMETER			I I I I F F F F
PK	EPOXY PATCH KITS	-----			-----
PL	H.R. PLATE/SHEET	THICKNESS			I I I I F F F F
PN	DRIFT PINS	DIAMETER			I I I I F F F F
PS	PERFORATED SHEETS	THICKNESS, HOLE-SIZE			I I F F F F, I I F F

PW	PLASTIC WHEELS	DIAMETER	IIIIFFFF
R	ROUNDS HOT ROLLED	DIAMETER	IIIIFFFF
RB	BLACK REBAR	BAR-SIZE	II
RC	RAWL CALKINS	DIAMETER	IIIIFFFF
RD	RAWL DOUBLES	DIAMETER	IIIIFFFF
RE	EPOXY REBAR	BAR-SIZE	II
RF	ROOF DECKS	THICKNESS	IIIIFFFF
RR	THREADED (REDI) RODS	DIAMETER	IIIIFFFF
RS	RAWL SABER	DIAMETER	IIIIFFFF
RW	ROUND WASHER	O.S.DIAM, I.S.DIAM	IFFFF, IFFFF
RT	ROUND TUBING	O.S.DIAM, GAGE	IFFFF, IFFFF
S	S BEAMS (I BEAMS)	DEPTH, LBS/FT	IFFF, PPP.PPP
SA	SABER TOOTH	DIAMETER	IIIIFFFF
SB	SLAB BOLSTER	HEIGHT	IIIIFFFF
SC	SQUARE COLD FINISHED	WIDTH	IIIIFFF
SD	SELF DRILLING	DIAMETER	IIIIFFFF
SF	SNOW FENCES TIES	GAUGE, LENGTH	IFFFF, IFFFF
SH	C.R. SHEET/PLATE	THICKNESS	IIIIFFFF
SI	SINGLES	DIAMETER	IIIIFFFF
SL	SHEET LEAD	THICKNESS	IIIIFFFF
SM	SHEET MESH (PIPKORN)	OW, OL, GAUGE, W', L'	IF, IF, FF, DD, DD
SP	SUMP PANS	-----	-----
SQ	SQUARE HOT ROLLED	WIDTH	IIIIFFF
ST	FLAT BAR STRIP	THICKNESS, WIDTH	IFFFF, IIFF
SU	SLAB BOLSTER UPPER	HEIGHT	IIIIFFFF
SW	SKY WALK	LBS/FT	PPPP.PPPP
SZ	SHEET ZINC	THICKNESS	IIIIFFFF
TB	TURN BUCKLES	DIA, THREAD-LENGTH	IFFFF, IFFFF
TR	STAIR TREADS	TYPE, BW, BD	DDD, IFF, IFFF
TS	SQUARE/RECT. TUBING	W, HEIGHT, THICKNESS	IFFF, IFFF, FF
TY	TY-RITE TWISTERS	-----	-----
W	WIDE FLANGE BEAM	DEPTH, LBS/FT	IFFF, PPP.PPP
WB	WIRE BAR TIES	GAUGE, LENGTH	IFFFF, IFFFF
WE	WEDGE INSERTS	DIAMETER	IIIIFFFF
WI	WIRE	GAGE, COIL-DIAM	IFFFF, IFFFF
WM	WIRE MESH	OW, OL, GAUGE	IFF, IFF, FFFF
WN	WOOSTER NOSINGS	-----	-----
WS	PLATE WASHER	THICKNESS	IIIIFFFF
WT	SPLIT T'S	DEPTH, LBS/FT	IFFF, PPP.PPP
XP	EXTRA STRONG PIPE	DIAMETER	IIIIFFFF
XS	EXPANSIONS SHIELDS	DIAMETER	IIIIFFFF
#	MISCELLANEOUS ITEMS	ITEM NUMBER	DDDDDDDDDD

STEEL WAREHOUSING
MENU

A. B. C. SCRAP CO.

STEEL WAREHOUSING MENU

MENU ITEM —
09/22/95

1. RETAIL SALES & ORDERS
2. PURCHASING & RECEIVING
3. INVENTORY CONTROL
4. PHYSICAL INVENTORY

99. RETURN TO MASTER MENU

STEEL WAREHOUSING
RETAIL SALES & ORDERS MENU

A. B. C. SCRAP CO.

RETAIL SALES & ORDERS

MENU ITEM —
09/22/95

PROCESSING

1. SALES INPUT & ORDERS

9. CUSTOMER MAINTENANCE
10. SALES TAX CODE MAINTENANCE

14. LOAD SALES TRANSACTIONS TO A/R

REPORTS

15. INVENTORY TRANS. BY ITEM

17. STOCK INVENTORY BAL. & COST

29. STRUCTURAL STEEL SALES
30. PURCHASING STOCK STATUS

99. RETURN TO STEEL WAREHOUSING MENU

STEEL WAREHOUSING
RETAIL SALES & ORDERS MENU

(1) SALES INPUT & ORDERS

Sales of whole or partial, resulting in remnants, pieces are entered through this selection. This will result in an invoice being created and inventory being adjusted. Any other adjustments to inventory are also entered through this selection.

(9) CUSTOMER MAINTENANCE

The sales customer file is maintained through this selection. Customers can be added or deleted. The customer information can be changed. The inquiry (INQ) menu function also displays payment status information including the number of open unpaid items, the balance due, an aging schedule, and detail on all open invoices. The RMS-II RECYCLING SYSTEM comes with a beginning sales customer file that has a general sales customer with a customer number of 9998.

(10) SALES TAX CODE MAINTENANCE

The sales tax codes for state and county sales tax are maintained here.

(14) LOAD SALES TRANSACTIONS TO A/R

Invoices that are created via (1) SALES INPUT & ORDERS are transferred to accounts receivable.

(15) INVENTORY TRANS. BY ITEM

This prints out a report of selected inventory transactions.

(17) STOCK INVENTORY BAL. & COST

This produces a report showing each item in inventory, it's size, grade, on hand quantity, on order quantity, delivery date, cost unit of measure, last cost date and amount and highest cost date and amount.

(29) STRUCTURAL STEEL SALES

This produces a report showing each invoice, the invoice date, customer name, description and amount.

(30) PURCHASING STOCK STATUS

This produces a report showing all items in the item type you select along with its description, grade, inventory unit of measure, on-hand quantity, amount on backorder, quantity available, stock on -order, quantity needed, last cost, YTD use, last year use and
year before use.

STEEL WAREHOUSING
SALES INPUT & ORDERS

CO=01 INVENTORY WIDTH & LENGTH INQUIRY/UPDATE

DISPLAY I ITEM FL 1/4 x 4 GRADE A36_____

RESERVE (R)	0 = TS = TUBE STEEL	.06= 1/16	.12=1/8	HIT N/L FOR	0 = CQ
STOCK (S)	1 = W = WIDE FLANGE	.18= 3/16	.37=3/8	ALL GRADES	1 = A36
W-I-P (W)	2 = L = ANGLES	.31= 5/16	.62=5/8		2 = A572
OPN POS (O)	3 = C = CHANNELS	.43= 7/16	.87=7/8		3 = A588
ALL (A)	4 = HB = H.S. BOLTS	.56= 9/16			4 = A36C
DEFAULT (I)	5 = PL = H.R. PLATE	.68=11/16	.25=1/4		5 = A572C
INVOICE (I)	6 = FL = H.R. FLATS	.81=13/16	.75=3/4		6 = A588C
EXIT (^)	7 = HB = H.S. BOLTS	.93=15/16	.5 =1/2		7 = A36CF
	8 = R = H.R. ROUNDS				8 = A572CF
	9 = P = STD PIPE				9 = A588CF

***** CUSTOMER INFORMATION *****

AR# 010420
NAME ABC TRUCK COMPANY
ADD1 321 MAIN STREET
ADD2 PO BOX 98
CITY CHICAGO, IL 98765 0000

STEEL WAREHOUSING
SALES INPUT & ORDERS

(1) SALES INPUT & ORDERS

How to sell a piece and create an invoice

DISPLAY - Enter "I" to invoice, INVOICE (I). Entering a ^ returns you to the RETAIL SALES & ORDERS menu.

AR# - Enter the customer account number. If you don't know the account number you can do a name search by entering "L" (See the ALPHA LOOKUP - ARMF screen). Entering a ^ returns you to DISPLAY.

ITEM - Enter the type of product (e.g. "FL" or "5" for H.R. PLATE) or "#" to invoice an item number.

Dimensions - Enter the prompted dimensions (see SIZE DIMENSIONS), if any.
or

Item number - If you entered "#" in ITEM then enter the item number or "L" to get an alpha list of items. See the next screen.

GRADE - Enter the grade of the product (e.g. "A36 or "1" for A36). Entering a ^ returns you to Dimensions.

You will now go to a screen to select the piece you want to sell either all or part of.

NOTE: If you wish to create a message at the bottom of the sales invoice, from the MAIN RMS MASTER MENU enter 1.) RECYCLING SYSTEM, then 1). SCALE PRODUCT PURCHASES, then 10.) CONTROL FILE MAINTENANCE. At the CTL KEY prompt enter 93 for the first line of the message, 94-96 for lines two through four. Enter 1 at the DATA OK (YES,CAN,ITM) prompt to enter or change the message line. When finished with the message line enter YES at the DATA OK (YES,CAN,ITM) prompt to save the message line or enter CAN to cancel without saving the message line. At the CTL KEY prompt, enter the next control number (94-96) or END if finished. The saved message will now be printed on all invoices until changed.

STEEL WAREHOUSING
INVENTORY DESCRIPTION LOOKUP

ALPHA LOOKUP - IV01

DESC STRING SEARCH JAA_____

STEEL WAREHOUSING
INVENTORY DESCRIPTION LOOKUP

Miscellaneous item lookup by description.

DESC STRING SEARCH - Enter the starting letters of where in the list of descriptions you want to start looking (e.g. "JAA").

STEEL WAREHOUSING
INVENTORY DESCRIPTION LOOKUP

ALPHA LOOKUP - IV01

DESC STRING SEARCH JAA

LN#	DESCRIPTION	ITEM NUMBER
01	JACKET	10000
02	MASONRY TIES GALV	5
03	NS 3/4 X 3 CPL	50
04	SOLE PLATES - LEWIS-NO BILL	10
05	SQ HD 1 X 2 1/4 A307	11
06	TS 16 X 12 X 5/16	16
07	TS 16 X 8 X 5/16	17
08	TS 20 X 12 X .375	8
09	WELD-ON ANCHORS GALV	6

END OF FILE ENTER LN# FOR ITEM, N/L TO CONTINUE OR '99' TO QUIT ___

STEEL WAREHOUSING
INVENTORY DESCRIPTION LOOKUP

Select the item.

ENTER LN# FOR ITEM, N/L TO CONTINUE OR '99' TO QUIT - If the item you want is on the screen enter it LN#. If the item you want is further down the alphabet hit the Enter key to get the next page. If you want to exit without selecting an item enter "99". You will be returned to the screen you can from with the ITEM number filled in with you selection.

STEEL WAREHOUSING
SALES INPUT & ORDERS

CO=01	ALL		ITEM FL 1/4 X 4						GRADE ASTM A36			
GRADE	QTY	WIDTH	x LENGTH	LOCAT'N	COMMENT	STA	JOB#		P.O.#	LN#	REQ/DELY	
A36	1	D	10' 0"		10420	STK	8/91	\$15.42			\$22.36	CW
A36	12		20' 0"			STK	8/91	\$15.42			\$22.36	CW

Reserv Stock Use New Adj Loc Comment P# vdown ^up -top 5mid .bottom >page ,set
commands cursor movement

STEEL WAREHOUSING
SALES INPUT & ORDERS

You can lookup the invoice history of this customer for the type of piece you're planning to sell (e.g. FL 1/4 X 4, 10' 0").

Use the up and down arrow keys to highlite the line containing the piece to check.
Here the first line is selected.

WIDTH - Enter "D" to view the history

The next screen shows what history looks like.

STEEL WAREHOUSING
SALES INPUT & ORDERS

CO=01 ALL ITEM FL 1/4 X 4 GRADE ALL
 GRADE QTY WIDTH x LENGTH LOCAT'N COMMENT STA JOB# P.O.# LN# REQ/DELY

INVNUM	DATE	GRADE	QTY	PRICE	EXT	ABC TRUCK COMPANY
013608	12-27-95	A36	1	15.42	15.42	ABC TRUCK COMPANY
013593	07-07-95	A36	1	15.42	15.42	ABC TRUCK COMPANY

NO MORE RECORDS

STEEL WAREHOUSING
SALES INPUT & ORDERS

This is a listing of all FL 1/4 X 4 10' sold to this customer.

Hit Enter to get the next page or "X" to return to the previous screen.

STEEL WAREHOUSING
SALES INPUT & ORDERS

You will now select the piece you want to sell either all or part of.

Use the up and down arrow keys to highlight the line containing the piece to sell.
Here the first line is selected.

WIDTH - Enter "U" to use inventory

You will now go to the next screen to select how much of the piece to sell.

STEEL WAREHOUSING
SALES INPUT & ORDERS

CO=01	ALL	ITEM FL 1/4 X 4			GRADE ASTM A36						
GRADE	QTY	WIDTH	x	LENGTH	LOCAT'N	COMMENT	STA	JOB#	P.O.#	LN#	REQ/DELY
A36	1	10'	x	0"	10420	STK	8/91	\$15.42			\$22.36CW
A36	12	20'	x	0"		STK	8/91	\$15.42			\$22.36CW

CUSTNM	PRICE	QNTY	REM1	WDTH	x	LENGTH	RESJOB	REM2	WDTH	x	LENGTH	RESJOB	OK?	
010420	22.36	1	1	"x	5'	0"	STOCK		___	"x	___	'	___	Y

STEEL WAREHOUSING
SALES INPUT & ORDERS

You will now select how much of the piece to sell.

CUSTMN - Is pre-filled in with the customer you're selling to

PRICE - Is pre-filled with the unit of measure price

QNTY - Enter the number of pieces

REM1 - Enter the number of remnants

WDTH - Enter the width of the remnant if appropriate

LENGTH - Enter the length of the remnant if appropriate

RESJOB - Hit Enter

OK? - Enter "Y" if everything is OK

The following screen will be shown indicating what's left after you've sold this piece.

STEEL WAREHOUSING
SALES INPUT & ORDERS

CO=01	ALL	ITEM FL 1/4 X 4			GRADE ASTM A36					
GRADE	QTY	WIDTH	x LENGTH	LOCAT'N	COMMENT	STA	JOB#	P.O.#	LN#	REQ/DELY
A36	1		5' 0"		10420	STK	8/91	\$15.42		\$22.36CW
A36	12		20' 0"			STK	8/91	\$15.42		\$22.36CW

Reserv Stock Use New Adj Loc Comment P# vdown ^up -top 5mid .bottom >page ,set
 commands cursor movement

STEEL WAREHOUSING
SALES INPUT & ORDERS

Enter a ^ to return to the INVENTORY WIDTH & LENGTH INQUIRY/UPDATE screen.

STEEL WAREHOUSING
SALES INPUT & ORDERS

CO=01	ALL		ITEM FL 1/4 X 4						GRADE ASTM A36				
GRADE	QTY	WIDTH	x LENGTH	LOCAT'N	COMMENT	STA	JOB#		P.O.#	LN#	REQ/DELY		
A36	10	R	20' 0"			STK	8/91	\$15.42			\$22.36	CW	

Reserv Stock Use New Adj Loc Comment P# vdown ^up -top 5mid .bottom >page ,set
commands cursor movement

STEEL WAREHOUSING
SALES INPUT & ORDERS

You will now select the piece you want to reserve from inventory.

Use the up and down arrow keys to highlight the line containing the piece to reserve.

Width - Enter "R" to reserve the piece.

You will now go to the next screen to select how many pieces to reserve from inventory. The following screen will be shown reserving four pieces for JOB# 666 on 08/29/99 (JOB date).

STEEL WAREHOUSING
SALES INPUT & ORDERS

CO=01	ALL	ITEM FL 1/4 X 4				GRADE ASTM A36					
GRADE	QTY	WIDTH	x	LENGTH	LOCAT'N	COMMENT	STA	JOB#	P.O.#	LN#	REQ/DELY
A36	10	20'		0"			STK	8/91	\$15.42		\$22.36CW

JOB#	DATE NEEDED	RESERVE QTY	OK?
<u>666</u>	<u>082999</u>	<u>4</u>	<u>Y</u>

STEEL WAREHOUSING
SALES INPUT & ORDERS

You will now select how many pieces to reserve from inventory.

JOB# - Enter a number that will be used to reference the reserved pieces.

DATE NEEDED - Enter the date in MMDDYY format that the reserved piece is needed by.

RESERVE QTY - Enter the number of pieces to reserve from inventory.

OK? - Enter "Y" to accept or "N" to return to the inventory line.

The following screen will be shown indicating what's left after you've reserved four pieces for JOB# 666 on 08/29/99.

STEEL WAREHOUSING
SALES INPUT & ORDERS

CO=01	ALL		ITEM FL 1/4 X 4					GRADE ASTM A36				
GRADE	QTY	WIDTH	x LENGTH	LOCAT'N	COMMENT	STA	JOB#	P.O.#	LN#	REQ/DELY		
A36	6		20' 0"			STK	8/91	\$15.42		\$22.36	CW	
A36	4		20' 0"			RES	0666		STOCK		08/29/99	

Reserv Stock Use New Adj Loc Comment P# vdown ^up -top 5mid .bottom >page ,set
commands cursor movement

STEEL WAREHOUSING
SALES INPUT & ORDERS

CO=01	ALL		ITEM FL 1/4 X 4					GRADE ASTM A36				
GRADE	QTY	WIDTH	x LENGTH	LOCAT'N	COMMENT	STA	JOB#	P.O.#	LN#	REQ/DELY		
A36	6		20' 0"			STK	8/91	\$15.42		\$22.36	CW	
A36	4	S	20' 0"			RES	0666		STOCK		08/29/99	

Reserv Stock Use New Adj Loc Comment P# vdown ^up -top 5mid .bottom >page ,set
commands cursor movement

STEEL WAREHOUSING
SALES INPUT & ORDERS

You will now select the piece of reserved steel you want to put back into stock inventory.

Use the up and down arrow keys to highlight the line containing the piece to return to stock inventory.

Width - Enter "S" to return the reserved piece to stock inventory.

You will now go to the next screen to select how many pieces of reserved inventory to return to stock inventory. The following screen will be shown returning two pieces of reserved steel to stock inventory.

STEEL WAREHOUSING
 SALES INPUT & ORDERS

CO=01	ALL	ITEM FL 1/4 X 4			GRADE ASTM A36						
GRADE	QTY	WIDTH	x	LENGTH	LOCAT'N	COMMENT	STA	JOB#	P.O.#	LN#	REQ/DELY
A36	6	20'		0"			STK	8/91	\$15.42		\$22.36CW
A36	4	20'		0"			RES	0666	STOCK		08/29/99

STOCK QTY
2

OK?
Y

STEEL WAREHOUSING
SALES INPUT & ORDERS

You will now select how many pieces of reserved steel to return to stock inventory.

STOCK QTY - Enter the number of selected reserved steel to return to stock inventory.

OK? - Enter "Y" to accept or "N" to return to the inventory line.

The following screen will be shown indicating the changes to inventory after two pieces are returned to stock inventory.

STEEL WAREHOUSING
SALES INPUT & ORDERS

CO=01	ALL	ITEM FL 1/4 X 4			GRADE ASTM A36						
GRADE	QTY	WIDTH	x	LENGTH	LOCAT'N	COMMENT	STA	JOB#	P.O.#	LN#	REQ/DELY
A36	8	20'		0"			STK	8/91	\$15.42		\$22.36CW
A36	2	20'		0"			RES	0666	STOCK		08/29/99

Reserv Stock Use New Adj Loc Comment P# vdown ^up -top 5mid .bottom >page ,set
 commands cursor movement

STEEL WAREHOUSING
SALES INPUT & ORDERS

CO=01

INVENTORY WIDTH & LENGTH INQUIRY/UPDATE

DISPLAY A ITEM FL

1/4 x 4

GRADE A36_____

RESERVE (R)	0 = TS = TUBE STEEL	.06= 1/16	.12=1/8	HIT N/L FOR	0 = CQ
STOCK (S)	1 = W = WIDE FLANGE	.18= 3/16	.37=3/8	ALL GRADES	1 = A36
W-I-P (W)	2 = L = ANGLES	.31= 5/16	.62=5/8		2 = A572
OPN POS (O)	3 = C = CHANNELS	.43= 7/16	.87=7/8		3 = A588
ALL (A)	4 = HB = H.S. BOLTS	.56= 9/16			4 = A36C
DEFAULT (I)	5 = PL = H.R. PLATE	.68=11/16	.25=1/4		5 = A572C
INVOICE (I)	6 = FL = H.R. FLATS	.81=13/16	.75=3/4		6 = A588C
EXIT (^)	7 = HB = H.S. BOLTS	.93=15/16	.5 =1/2		7 = A36CF
	8 = R = H.R. ROUNDS				8 = A572CF
	9 = P = STD PIPE				9 = A588CF

STEEL WAREHOUSING
SALES INPUT & ORDERS

(1) SALES INPUT & ORDERS

How to adjust inventory

DISPLAY - Enter "A" to adjust all, ALL(A). Entering a ^ returns you to the RETAIL SALES & ORDERS menu.

ITEM - Enter the type of product (e.g. "FL" or "5" for H.R. PLATE) or "#" to adjust an item number.

Dimensions - Enter the prompted dimensions (see SIZE DIMENSIONS), if any.

or

Item number - If you entered "#" in ITEM then enter the item number or "L" to get an alpha list of items. See the lookup screen shown previously.

GRADE - Enter the grade of the product (e.g. "A36 or "1" for A36). Entering a ^ returns you to Dimensions.

You will now go to a screen to select the piece you want to adjust.

STEEL WAREHOUSING
SALES INPUT & ORDERS

CO=01	ALL	ITEM FL 1/4 X 4			GRADE ASTM A36						
GRADE	QTY	WIDTH	x	LENGTH	LOCAT'N	COMMENT	STA	JOB#	P.O.#	LN#	REQ/DELY
A36	1			5' 0"		10420	STK	8/91	\$15.42		\$22.36CW
A36	1	D		10' 0"		10420	STK	8/91	\$15.42		\$22.36CW
A36	11			20' 0"			STK	8/91	\$15.42		\$22.36CW

Reserv Stock Use New Adj Loc Comment P# vdown ^up -top 5mid .bottom >page ,set
 commands cursor movement

STEEL WAREHOUSING
SALES INPUT & ORDERS

You can lookup the invoice history of all customers for the type of piece you're planning to adjust (e.g. FL 1/4 X 4, 10' 0").

Use the up and down arrow keys to highlight the line containing the piece to check.
Here the second line is selected.

WIDTH - Enter "D" to view the history

The next screen shows what history looks like.

STEEL WAREHOUSING
SALES INPUT & ORDERS

CO=01 ALL ITEM FL 1/4 X 4 GRADE ALL
 GRADE QTY WIDTH x LENGTH LOCAT'N COMMENT STA JOB# P.O.# LN# REQ/DELY

INVNUM	DATE	GRADE	QTY	PRICE	EXT			
FL 1/4 X 4						10' 0"		
013608	12-27-95	A36	1	15.42	15.42	ABC TRUCK COMPANY		
013593	07-07-95	A36	1	15.42	15.42	ABC TRUCK COMPANY		
013588	07-06-95	A36	1	15.42	15.42	BALL METAL		
013572	07-01-95	A36	1	15.42	15.42	ABC TRUCK COMPANY		
NO MORE RECORDS								

STEEL WAREHOUSING
SALES INPUT & ORDERS

This is a listing of all FL 1/4 X 4 10' sold to all customers.

Hit Enter to get the next page or "X" to return to the previous screen.

STEEL WAREHOUSING
SALES INPUT & ORDERS

You will now select the piece you want to adjust.

Use the up and down arrow keys to highlite the line containing the piece to adjust.
Here the second line is selected.

WIDTH - Enter "A" to adjust

You will now go to the next screen to enter the adjustment.

STEEL WAREHOUSING
SALES INPUT & ORDERS

CO=01	ALL	ITEM FL 1/4 X 4			GRADE ASTM A36					
GRADE	QTY	WIDTH	x LENGTH	LOCAT'N	COMMENT	STA	JOB#	P.O.#	LN#	REQ/DELY
A36	1		5' 0"		10420	STK	8/91	\$15.42		\$22.36CW
A36	1	A	10' 0"		10420	STK	8/91	\$15.42		\$22.36CW
A36	11		20' 0"			STK	8/91	\$15.42		\$22.36CW

+/-	QTY	ADJ.REASON	INITIALS	POST DATE	OK?
	1-	LOST	CB	03/11/96	Y

STEEL WAREHOUSING
SALES INPUT & ORDERS

You will now enter the adjustment.

+/- QTY - Enter how to adjust the quantity. To add five pieces to inventory enter "5", to take one piece out of inventory enter "1-".

ADJ.REASON - Enter a short reason for the adjustment

INITIALS - Enter your initials

POST DATE - The date to make the adjustment effective. To use today just hit Enter.
To use another date enter that date (e.g. 022896 for February 28, 1996).

OK? - Enter "Y" to apply the adjustment. Enter "N" to skip the adjustment, you will be returned to the selected item.

The following screen shows the result of the adjustment. Note this example resulted in the inventory item being deleted because quantity went to zero.

STEEL WAREHOUSING
SALES INPUT & ORDERS

CO=01	ALL	ITEM FL 1/4 X 4			GRADE ASTM A36						
GRADE	QTY	WIDTH	x	LENGTH	LOCAT'N	COMMENT	STA	JOB#	P.O.#	LN#	REQ/DELY
A36	1			5' 0"		10420	STK	8/91	\$15.42		\$22.36CW
A36	11			20' 0"			STK	8/91	\$15.42		\$22.36CW

Reserv Stock Use New Adj Loc Comment P# vdown ^up -top 5mid .bottom >page ,set
 commands cursor movement

STEEL WAREHOUSING
SALES INPUT & ORDERS

Enter ^ to return to the INVENTORY WIDTH & LENGTH INQUIRY/UPDATE screen.

STEEL WAREHOUSING
SALES INPUT & ORDERS

(1) SALES INPUT & ORDERS

How to sell NON INVENTORY usable steel and create an invoice.

DISPLAY - Enter "I" to invoice, INVOICE(I) from the list below. Entering a ^ returns
You to the RETAIL SALES & ORDERS menu.

AR# - Enter the customer account number. If you don't know the account number you
Can do a name search by entering "L" (See the ALPHA LOOKUP - ARMF screen).
Entering a ^ returns you to DISPLAY.

ITEM - Entering a ^ and then enter, takes you to the INVOICE REVIEW SCREEN to begin
Invoicing the NON INVENTORY usable steel.

STEEL WAREHOUSING
SALES INPUT & ORDERS

*** REVIEW SCREEN ***

SOLD TO	SHIP TO
999999 ABC TRUCK COMPANY	1. XXXXXXXXXXXXXXXXXXXXXXXXXXXX
321 MAIN STREET	XXXXXXXXXXXXXXXXXXXXXXXXXXXX
PO BOX 98	XXXXXXXXXXXXXXXXXXXXXXXXXXXX
CHICAGO, IL	XXXXXXXXXXXXXXXXXXXXXXXXXXXX 99999 9999

2. INV DTE 99/99/99	5. CST ORD 9999999999999999	STOT	9.99
3. SHP DTE 99/99/99	6. TERMS NET 30	TAX	9.99
4. SHP VIA MULEXXXXXX	7. FOB XXXXXXXXXX	TOTAL	9.99

G/L NO	PCDE	GRADE/DESCRIPTION	QNTY	PRICE	EXT	ST	CT	FLG
20	0000405	9997	9	99.99	999.99	99	99	
		XXXXXXXXXXXXXXXXXXXXXXXXXXXX			.0000			
21	0000405	9997	9	99.99	999.99	99	99	
		XXXXXXXXXXXXXXXXXXXXXXXXXXXX			.0000			
22		9996	9	99.99	999.99	99	99	
		XXXXXXXXXXXXXXXXXXXXXXXXXXXX			.0000			
23		9996	9	99.99	999.99	99	99	
		XXXXXXXXXXXXXXXXXXXXXXXXXXXX			.0000			
24								

DATA OK (CSH, AR, SLD, FWD, BWD, D??, F??, S??, C??, ITM, CAN) ____

1. SHIP TO - If SHIP TO is different than SOLD TO fill in SHIP TO name, address1, address2 and city-state-zip. Or ENTER to accept "SAME" as the default.
2. INV DTE - Type in invoice date or ENTER to accept the default (current) date.
3. SHP DTE - Type in ship date or ENTER to accept the default (current) date.
4. SHP VIA - Type in how the product was shipped to the customer.
5. CST ORD - Type in customer order number.
6. TERMS - Type in payment terms or ENTER to accept default.
7. FOB - Type in FOB if applicable.

STOT, TAX & TOTAL will be calculated and filled in by the program.

DATA OK (CSH, AR, SLD, FWD, BWD, D??, F??, S??, C??, ITM, CAN) ____ - Enter 20 to take you up to the first line of the invoice.

PCDE - Enter product code for misc sales or ENTER to accept default.

G/L NO - Enter G/L number, ENTER to accept default or enter zero (if G/L isn't used).

GRADE/DESCRIPTION - Enter a description of the sold item.

ENTER past the next field (you'll be under "price"). This field is not used for this invoicing.

QNTY - Enter the quantity of sold items (If you sold one item or if you are charging the customer a flat amount enter 1)

PRICE - Enter flat amount or the price per each item.

STEEL WAREHOUSING
SALES INPUT & ORDERS

- EXT - Program has calculated extended price (quantity times price). ENTER to accept or enter a new amount to change it.
- ST - Enter the state tax code for your state if taxable or appropriate code if other (resale, exempt, etc.).
- CT - Enter the county tax code for your county if taxable or appropriate code if other (resale, exempt, etc.).
- DATA OK (CSH, AR, SLD, FWD, BWD, D??, F??, S??, C??, ITM, CAN) ____ - Enter the next invoice line # to continue billing the next item or CSH to create the customer's invoice. If CSH was entered a cash invoice will be created. INV# 999999 will be displayed, displaying the next invoice #. ENTER to accept. You will return to the INVENTORY WIDTH & LENGTH INQUIRY/UPDATE screen, your cursor will be next to DISPLAY. Enter a ^ to return to the RETAIL SALES & ORDERS menu.

STEEL WAREHOUSING
CUSTOMER MAINTENANCE

ABC SCRAP ** CUSTOMER MAINTENANCE (AR) ** (ADD,CHG,DEL,INQ,END) INQ

ACCT#	010420	LSTACT	02-05-96
1 NAME	ABC TRUCK COMPANY	6 CSTTYP	AA 6A PHONE 000 244 7117
2 ADDR1	321 MAIN STREET	7 CRDLMT	100
3 ADDR2	PO BOX 98	8 CONTACT	KEITH BOEGER
4 CITY/ST	CHICAGO, IL	9 MARKUP %	.0000
5 ZIP	98765 0000	10 STAXCDE	01 11 CTAXCDE 09 12 IFLG Y

DV 1 OPITM	4	TOPITMS	4
BALDUE	31,124.99	TSLSYTD	78,855.16 UNAP .00
		TBALDUE	31,124.99 IDUE .00
CURR	61- 70 DAYS	71- 80 DAYS	80-120 DAYS OVER 120 DAYS
0.00	0.00	0.00	100.00 31,024.99

DV REF#	TR	DATE	TOT AMT	LST PDTE	TOT PAID	BAL DUE
1	1 50	11-16-95	100.00	00-00-00	.00	100.00
1	854 20	08-30-95	30,000.00	00-00-00	.00	30,000.00
1	13600 20	11-01-95	24.99	00-00-00	.00	24.99

DATA OK (YES, ITM, INV, CAN) INV

N/L TO CONTINUE X TO CANCEL ___

STEEL WAREHOUSING
CUSTOMER MAINTENANCE

(9) CUSTOMER MAINTENANCE

The sales customer file is maintained through this selection. Customers can be added or deleted. The customer information can be changed. The inquiry (INQ) menu function also displays payment status information including the number of open unpaid items, the balance due, an aging schedule, and detail on all open invoices. The RMS-II RECYCLING SYSTEM comes with a beginning sales customer file that has a general sales customer with a customer number of 9998.

ADDING A CUSTOMER

Type ADD at the menu function and enter a six digit customer number for the new customer (all customer reports are printed out in customer number order, so the customer number should correspond to the alphabet if you want to see the customer listings in alphabetical order).

ACCT# - Customer Number - up to 6 unique numeric digits assigned to each A/P vendor.

ACCT# Special Features:

- (^) - Up-arrow (uppercase 6) returns the curser to the FUNCTION level.
 - (L) - type "L" or "LIST" to move to the ALPHA LOOKUP ARMF screen to list vendors by alpha name,if vendor number is not known. (Go to ALPHA LOOKUP ACCOUNTS RECEIVABLE MASTER FILE, page 17.)
 - (1) NAME - Type in the customer name, up to 25 characters.
 - (2) ADD1 - Type in an attention name, street address, PO Box, or leave blank. You can type up to 25 characters in this field.
 - (3) ADD2 - Type in the mailing address (street or P 0 Box). You can type up to 25 characters in this field.
 - (4) CITY/ST - Type in the city and state. You can type up to 25 characters in this field.
 - (5) ZIP - Type in either the 5 digit or 9 digit zip code.
 - (6) CSTTYP - The customer type field accepts a 2 character entry (e.g. AL = Aluminum Consumers, GL = Glass Consumers. This customer type is used later in reports to print out only a specific customer type in the report.
 - (7) CRDLMT - Type in the customer credit limit, up to and 8 digit amount.
 - (8) CONTACT - Allows you to list a contact name.
- DATA OK (YES,ITM,INV,CAN,DV) - Review the information on the screen. If any changes need to be made just type in the item (ITM) number of the item needing to be changed and make the correction. The cursor will automatically return to the DATA OK line when you are done with the change.

STEEL WAREHOUSING
CUSTOMER MAINTENANCE

ALPHA LOOKUP - ARMF

STRING SEARCH A

01	ABC TRUCK COMPANY	010420
02	BALL METAL	020200
03	MISCELLANEOUS CUST	009998

END OF FILE ENTER LNNO FOR ACCT, N/L TO CONTINUE OR '99' TO QUIT ___

STEEL WAREHOUSING
CUSTOMER MAINTENANCE

STRING SEARCH - Enter the alpha character(s) that the customer name begins with that you are searching for. RMS will display all customer account name(s) that begin with the entered character(s) and all subsequent accounts, in alphabetic order.

Enter the ITEM# - to the left of the customer name you are searching for and press Enter (or New Line) key. You will be returned to the screen you came from and the account information will fill the fields of the screen.

Return to the instructions of the screen you came from.

STEEL WAREHOUSING
SALES TAX CODE MAINTENANCE

(10) SALES TAX CODE MAINTENANCE

This is where you maintain the state and county sales tax rates for the areas you sell in.

Inquire

FUNC - Enter "INQ"

Hit Enter to see subsequent pages

Change

FUNC - Enter "CHG"

T - Enter "C" for county sales tax or "S" for state sales tax. If you enter ^ you will be returned to FUNC.

CD - Enter the code to identify the sales tax item. If you enter ^ you will be returned to T.

DATA OK - Enter "YES" if you want to change this item. Enter "NO" if want to reenter AMT and DESCRIPTION, you will be positioned at AMT. Enter "CAN" to cancel the transaction, you will be positioned at T.

AMT - Enter the sales tax rate, 50 is .5%, 400 is 4%

DESCRIPTION - Enter the state or county name

Add

FUNC - Enter "ADD"

T - Enter "C" for county sales tax or "S" for state sales tax. If you enter ^ you will be returned to FUNC.

CD - Enter up to a three digit number for the code to identify this sales tax item. If you enter ^ you will be returned to T.

AMT - Enter the sales tax rate, 50 is .5%, 400 is 4%

DESCRIPTION - Enter the state or county name

DATA OK - Enter "YES" if you want to add this item. Enter "NO" if want to reenter AMT and DESCRIPTION, you will be positioned at AMT. Enter "CAN" to cancel the transaction, you will be positioned at T.

Delete

FUNC - Enter "DEL"

T - Enter "C" for county sales tax or "S" for state sales tax. If you enter ^ you will be returned to FUNC.

CD - Enter the code to identify the sales tax item. If you enter ^ you will be returned to T.

DATA OK - Enter "YES" if you want to delete this item. Enter "NO" if want to reenter AMT and DESCRIPTION, you will be positioned at AMT. Enter "CAN" to cancel the transaction, you will be positioned at T.

STEEL WAREHOUSING
LOAD SALES TRANSACTIONS TO A/R

(14) LOAD SALES TRANSACTIONS TO A/R

Invoices that are created via (1) SALES INPUT & ORDERS are transferred to accounts receivable.

DO YOU WISH TO CONTINUE(YES,NO) - Enter "YES" to load sales transactions to accounts receivable. If you enter "NO" you will be returned to the RETAIL SALES & ORDERS menu.

(14) LOAD SALES TRANSACTIONS TO A/R
14-55

STEEL WAREHOUSING
INVENTORY TRANS. BY ITEM

(15) INVENTORY TRANS. BY ITEM

This prints out a report of selected inventory transactions.

JOB# - Enter ^ to print all requested report and return to the RETAIL SALES & ORDERS menu.

C/O DASH - Hit Enter

ITEM - Enter the type of product (e.g. "FL"). Enter "ALL" to select all types.

Thickness - Enter the thickness of the product, if applicable (e.g. ".25" for 1/4 inch). Entering a ^ returns you to ITEM. Enter "ALL" to select all sizes.

Width - Enter the width of the product, if applicable (e.g. "4" for 4 inches). Entering a ^ returns you to Thickness.

GRADE - Enter the grade of the product (e.g. "A36 or "1" for A36). Entering a ^ returns you to Thickness. Enter "ALL" to select all grades.

WIDTH - Enter the width of the product. Enter 0 (zero) to select all widths.

LENGTH - Enter the length of the product. Enter 0 (zero) to select all lengths.

FROM - Enter the date to select transactions from. Enter 0 (zero) to select from the oldest transaction.

THRU - Enter the date to select transactions thru. Enter 0 (zero) to select thru the newest transaction.

IS ABOVE TRANSACTION SPECS CORRECT? (Y/N) - Enter "Y" to generate the report based on the parameters you've just entered. Enter "N" to cancel this report request and return you to JOB#.

STEEL WAREHOUSING
STOCK INVENTORY BAL. & COST

(17) STOCK INVENTORY BAL. & COST

This produces a report showing each item in inventory, it's size, grade, on hand quantity, on order quantity, delivery date, cost unit of measure, last cost date and amount and highcost date and amount.

(17) STOCK INVENTORY BAL. & COST
17-58

STEEL WAREHOUSING
STRUCTURAL STEEL SALES

(29) STRUCTURAL STEEL SALES

This produces a report showing each invoice, the invoice date, customer name, description and amount.

IS THIS THE CORRECT DATE 03/07/96 (YES,NO,END) - Enter "YES" if this is the correct date to show on the report. Enter "NO" to change the date. If you enter "END" you will be returned to the RETAIL SALES & ORDERS menu.

DO YOU WISH TO PRINT? (ALL,MMYY) - Enter "ALL" to print all invoices. Enter a date (MMYY) to print only invoices with an invoice date of the month and year you entered.

DO YOU WISH TO CONTINUE (YES,NO,END) - Enter "YES" to print the report. If you enter "NO" you will be returned to IS THIS THE CORRECT DATE. If you enter "END" you will be returned to the RETAIL SALES & ORDERS menu.

STEEL WAREHOUSING
PURCHASING STOCK STATUS

CO=01

PRINT PURCHASING STOCK STATUS REPORT

ITEM GRADE	ITEM GRADE	ITEM GRADE	ITEM GRADE	ITEM GRADE	ITEM GRADE
XX XXXXXXXX	XX XXXXXXXX	XX XXXXXXXX	XX XXXXXXXX	XX XXXXXXXX	XX XXXXXXXX
XX XXXXXXXX	XX XXXXXXXX	XX XXXXXXXX	XX XXXXXXXX	XX XXXXXXXX	XX XXXXXXXX
XX XXXXXXXX	XX XXXXXXXX	XX XXXXXXXX	XX XXXXXXXX	XX XXXXXXXX	XX XXXXXXXX

ENTER ITEM TYPE AND GRADE TO PRINT.
TERMINATE ENTRIES BY ENTERING AN 'E' IN ITEM TYPE.
RETURN THRU GRADE FOR ALL GRADES.
RETURN THRU ITEM TYPE FOR ALL ITEMS.

STEEL WAREHOUSING
PURCHASING STOCK STATUS

(30) PURCHASING STOCK STATUS

This produces a report showing all items in the item type you select along with its description, grade, inventory unit of measure, on-hand quantity, amount on backorder, quantity available, stock on -order, quantity needed, last cost, YTD use, last year use and year before use.

ITEM - Enter nothing (just hit Enter) to print all item types. Enter an item type (e.g. "FL") to print all items in that type. Enter "E" to end you selection.

GRADE - Enter nothing (just hit Enter) to print all groups within the ITEM. Enter a group (e.g. "A36") to print all items in this grade.

STEEL WAREHOUSING
PURCHASING & RECEIVING MENU

A. B. C. SCRAP CO.

PURCHASING & RECEIVING

MENU ITEM —
06/03/96

PROCESSING

1. PURCHASE ORDER
2. PURCHASE ORDER RECEIPTS

REPORTS

11. OPEN PURCHASE ORDERS BY VENDOR

99. RETURN TO STEEL WAREHOUSING MENU

STEEL WAREHOUSING
PURCHASING & RECEIVING MENU

(1) PURCHASE ORDER

Enter and maintain purchase orders.

(2) PURCHASE ORDER RECEIPTS

Enter and maintain receipts against purchase orders.

(3) OPEN PURCHASE ORDERS BY VENDOR

Listing of all open purchase orders in Vendor Sequence

STEEL WAREHOUSING
PURCHASE ORDER

CO/DIV 01 PURCHASE ORDER ADD/CHG/DEL/INQ *INQ* PO# 00001 LINE# 0000

1 VENDOR# 010420 7 SPECIAL SHIP TO? N (Y/N)
2 NAME ABC TRUCKING COMPANY 8 NAME
3 ADR1 1310 MENDOTA STREET 9 ADR1
4 ADR2 10 ADR2
5 ADR3 MADISON, WI 11 ADR3
6 ZIP 537140000 12 ZIP
13 SALES TAX ? Y (YES/NO)
14 ACCOUNT NUMBER 000000
15 FOB DESTINATION _____
16 FOB TERMS (ADC) D PPA/PPD/COLLECT
17 SHIPPING VIA
18 INVOICE MARKING
19 PURCHASE DATE 02/26/92
20 CONFIRMED TO: _____
21 DELIVERY DATE 00/00/00
22 BUYER INITIALS _____
23 PO STATUS (OCX) C OPEN/CLOSED/CANCELLED

UNITS ORDERED 6
UNITS REC'VED 7

UPDATE? ___ Y=yes ^abort

STEEL WAREHOUSING
PURCHASE ORDER

(1) PURCHASE ORDER

Use this screen to enter and maintain the purchase order header (LINE# 0). To update or inquire on a line of a PO see the next screen.

Add/Chg

Func - Enter "ADD" to add a new PO header or "CHG" to change an existing one. Enter ^ to return to PURCHASING & RECEIVING menu.

PO# - Enter the purchase order number to create. Enter ^ to return to Func

LINE# - Enter 0. Enter ^ to return to PO#.

1 VENDOR - Enter the vendor number your purchasing the material from

2 NAME - The name of the vendor

3 ADR1 - The first line of the vendor address

4 ADR2 - The second line of the vendor address

5 ADR3 - The city and state of the vendor

6 ZIP - The zip code of the vendor

7 SPECIAL SHIP TO? N (Y/N) - Enter "Y" if the vendor is to ship the product to somewhere other than your address.

8 NAME - The name to print on the special address

9 ADR1 - The first line of the special address

10 ADR2 - The second line of the special address

11 ADR3 - The city and state of the special address

12 ZIP - The zip code of the special address

13 SALES TAX? - Enter "Y" if sales tax is to be computed based on the sales tax table.

14 ACCOUNT NUMBER - Customer account number

15 FOB DESTINATION - Enter FOB

16 FOB TERMS (ADC) _ PPA/PPD/COLLECT - Enter "A" for PPA, "D" for PPD or "C" for COLLECT.

17 SHIPPING VIA - Enter ship via

18 INVOICE MARKING - N/A

19 PURCHASE DATE - Enter purchase order date

20 CONFIRMED TO: - Enter contact name

21 DELIVERY DATE - Enter date expected

22 BUYER INITIALS - Enter your initials

(1) PURCHASE ORDER

STEEL WAREHOUSING
PURCHASE ORDER

23 PO STATUS (OCX) _ OPEN/CLOSED/CANCELLED - Enter "O" to make the PO open, "C" to make it closed or "X" to cancel it.

UPDATE? - Enter "Y" to add the PO. If you want to change an item, enter the number of the item to change. Enter ^ to cancel the change and return to LINE#

Del

Func - Enter "DEL" to delete an existing PO. Enter ^ to return to PURCHASING & RECEIVING menu.

PO# - Enter the purchase order number to delete. Enter ^ to return to Func

LINE# - Enter 0. Enter ^ to return to PO#.

UPDATE? - Enter "Y" to delete the PO. Enter ^ to cancel the delete and return to LINE#

Inq

Func - Enter "INQ" to inquire on an existing PO. Enter ^ to return to PURCHASING & RECEIVING menu.

PO# - Enter the purchase order number to inquire on. Enter ^ to return to Func

LINE# - Enter 0. Enter ^ to return to PO#.

UPDATE? - Enter "Y" or ^ to return to LINE#

STEEL WAREHOUSING
PURCHASE ORDER

Use this screen to enter and maintain purchase order detail (LINE# not 0). To update or inquire on the PO header see the previous screen.

Add

Func - Enter "ADD" to add a new PO line. Enter ^ to return to PURCHASING & RECEIVING menu.

PO# - Enter the purchase order number to create. Enter ^ to return to Func

LINE# - Enter the line number to add (not 0). Enter ^ to return to PO#.

1 ITEM - Enter the ITEM TYPE and SIZE DIMENSION

GRADE - Enter the GRADE

2 WIDTH LENGTH - Enter the width and/or length that your purchasing

UPDATE? - Enter "Y" to add the PO. If you want to change an item, enter the number of the item to change. Enter ^ to cancel the change and return to LINE#

Chg

Func - Enter "CHG" to change an existing PO. Enter ^ to return to PURCHASING & RECEIVING menu.

PO# - Enter the purchase order number to change. Enter ^ to return to Func

LINE# - Enter the line number to change. Enter ^ to return to PO#.

UPDATE? - Enter "Y" to update the PO. If you want to change an item, enter the number of the item to change. Enter ^ to cancel the change and return to LINE#

Del

Func - Enter "DEL" to delete an existing PO. Enter ^ to return to PURCHASING & RECEIVING menu.

PO# - Enter the purchase order number to delete. Enter ^ to return to Func

LINE# - Enter the line number to delete. Enter ^ to return to PO#.

UPDATE? - Enter "Y" to delete the PO. Enter ^ to cancel the delete and return to LINE#

Inq

Func - Enter "INQ" to inquire on an existing PO. Enter ^ to return to PURCHASING & RECEIVING menu.

PO# - Enter the purchase order number to inquire on. Enter ^ to return to Func

LINE# - Enter the line number to inquire on. Enter ^ to return to PO#.

UPDATE? - Enter "Y" or ^ to return to LINE#

Fields That Can Be Changed

5 ACCT# - Enter the G/L account number this PO is to be applied to.

STEEL WAREHOUSING
PURCHASE ORDER

- 11 VENDOR DELIVERY DATE - Enter the date the product will be delivered to you
- 12 UNIT PRICE - Enter the amount per unit of measure you will pay for this item.
Enter 1.2345 for \$1.2345, enter 1 for \$1.0000.
- 13 PO STATUS - Enter "O" to make the PO open, you can't make a closed PO open. Enter
"C" to close the PO. Enter "X" to cancel the PO.
- 15 SPECIAL SHIP TO? (Y/N) - Enter "Y" if there is a special ship to address.
- 16 NAME - Enter the special ship to name
- 17 ADR1 - Line 1 of the address
- 18 ADR2 - Line 2 of the address
- 19 ADR3 - Line 3 of the address
- 21 order qty - Enter the number of pieces you're ordering.
- 21 job# seq - Hit <ENTER> to pass this field or enter a four digit number to reserve
the ordered steel for a specific job or customer.
- 21 special note - Enter any note you choose

STEEL WAREHOUSING
PURCHASE ORDER RECEIPTS

CO=01 PO RECEIPT INQ/ADD/CHG/DEL *ADD* RECEIPT# 5 LINE# 00

2 RECEIPT DATE 05/27/92

3 RECEIVED VIA

4 FREIGHT COST 0.00

6 RECEIPT STATUS R (R)ECEIVED/ (X)CANCELLED

ACTIVITY DATE 06/08/94

UPDATE? ___ (Y=YES ^=ABORT ##=ITEM#)

STEEL WAREHOUSING
PURCHASE ORDER RECEIPTS

(2) PURCHASE ORDER RECEIPTS

Use this screen to enter and maintain receipt headers (LINE# 0) against purchase orders.
To update or inquire on receipt detail see the next screen.

Add/Chg

Func - Enter "ADD" to add a receipt header or "CHG" to change a receipt header.
Enter ^ and you will be returned to the PURCHASING & RECEIVING menu.

RECEIPT# - Enter the receipt number. Enter ^ and the cursor will be returned to
Func.

LINE# - Enter 0. Enter ^ and the cursor will returned to RECEIPT#.

2 RECEIPT DATE - Date received

3 RECEIVED VIA - Shipper

4 FREIGHT COST - Enter freight cost

6 RECEIPT STATUS _ (R)ECEIVED/(X)CANCELLED -

UPDATE? - Enter "Y" to add/change the receipt header. If you don't want to do the
update enter ^ and you will be returned to RECEIPT#. If you want to change an
item enter its number.

Del

Func - Enter "DEL" to delete a receipt. Enter ^ and you will be returned to the
PURCHASING & RECEIVING menu.

RECEIPT# - Enter the receipt number. Enter ^ and the cursor will be returned to
Func.

LINE# - Enter 0. Enter ^ and the cursor will returned to RECEIPT#.

UPDATE? - Enter "Y" to delete the receipt header. If you don't want to do the delete
enter ^ and you will be returned to RECEIPT#.

Inq

Func - Enter "INQ" to inquire on a receipt. Enter ^ and you will be returned to the
PURCHASING & RECEIVING menu.

RECEIPT# - Enter the receipt number. Enter ^ and the cursor will be returned to
Func.

LINE# - Enter 0. Enter ^ and the cursor will returned to RECEIPT#.

UPDATE? - Enter "Y" or ^ and you will be returned to RECEIPT#.

STEEL WAREHOUSING
PURCHASE ORDER RECEIPTS

CO=01 PO RECEIPT INQ/ADD/CHG/DEL *ADD* RECEIPT# 2 LINE# 05

1 PO# _____ LN# ONORDER JOB# C/O -----NOTES-----

2 ITEM _____
GRADE _____

3 WIDTH _____ LENGTH _____'

4 JOB# _____

5 QUANTITY _____

8 LOCATION _____
HEAT # SERIAL # HEAT # SERIAL # HEAT # SERIAL #

21 _____ 22 _____ 23 _____

24 _____ 25 _____ 26 _____

27 _____ 28 _____ 29 _____

14 UNIT COST _____ . _____ SPECIAL COST? _____

15 RECEIPT STATUS _____ (R) RECEIVED (X) CANCELLED

16 STOCK TRANSFER YEAR _____

LAST ACTIVITY DATE 03/15/96

UPDATE? _____ (Y=YES ^=ABORT ##=ITEM#)

STEEL WAREHOUSING
PURCHASE ORDER RECEIPTS

Use this screen to enter and maintain receipt detail against purchase orders. To update or inquire on a receipt header see the previous screen.

Add/Chg

Func - Enter "ADD" to add a receipt detail or "CHG" to change an existing receipt detail. Enter ^ and you will be returned to the PURCHASING & RECEIVING menu.

RECEIPT# - Enter the receipt number. Enter ^ and the cursor will be returned to Func.

LINE# - Enter the line number (not 0). Enter ^ and the cursor will be returned to RECEIPT#.

PO# - Enter the PO number to receive against

2 ITEM - Enter the ITEM TYPE and SIZE DIMENSION

GRADE - Enter the GRADE

3 WIDTH LENGTH - Enter the width and/or length that your receiving

4 JOB# - Hit <ENTER> to pass this field or enter the job number from the purchase order for the ordered, reserved steel.

5 QUANTITY - Enter the quantity received

HEAT # and SERIAL # - N/A

14 UNIT COST - Enter the cost of each

SPECIAL COST? - Enter "Y" if this is a special cost

15 RECEIPT STATUS - To cancel a receipt enter "X". To receive enter "R".

16 STOCK TRANSFER YEAR - N/A

UPDATE? - Enter "Y" to add/change/delete the receipt. If you want to change an item, enter the number of the item to change. Enter ^ to cancel the add/change/delete and return to LINE#

STEEL WAREHOUSING
INVENTORY MENU

A. B. C. SCRAP CO.

I N V E N T O R Y

MENU ITEM —
09/22/95

PROCESSING

1. ITEM MASTER
2. ITEM GRADE DESIGNATIONS

REPORTS

15. ITEM MASTER STOCK/AGGREGATE LIST
16. ITEM GRADE DESIGNATIONS LIST

99. RETURN TO RECYCLING MENU

This is the section we use to add Inventory Items that we stock. You must add an aggregate record for each item you sell. The aggregate record has no width or length. You must also add a detail record for each different size you sell. This record will include it's width and length.

STEEL WAREHOUSING
INVENTORY MENU

CO/DIV 01 ITEM MASTER ADD/CHG/DEL/INQ/END *CHG* ITEM# FL002500005010000000

TYPE FL 1/4 x 1/2 GRADE A36 WIDTH 000" LENGTH 000' 000"

1	DESC FL 1/4 X 1/2		RECEIPTS	MTD	0	YTD	0
2	GRADE DESGN A36	3	INV U/M IN	ADJUSTMNTS	MTD	0	YTD
4	WGT U/M LBS	5	UNIT WGT	.035450	SHOP USAGE	MTD	0
6	CST U/M CWT	7	UNITS/CST	2820.87447	WHSE USAGE	MTD	0
8	PUR U/M CWT	9	UNITS/PUR	2820.87447			
10	MINIMUM	0	11	CATEGORY	20	10	SHOP USAGE '94
12	PUR LEAD DAYS	000	REVIEWED	00/00/00	WHSE USAGE	'94	1800 '95
13	PUR SHOW REMS?	N	14	STOCK ITEM?	Y		53724 '95
15	COSTED AS STK?	Y	16	ITEM STATUS	A		0
				PHY.COUNT	0	LAST PHYS.	00/00/00
				ON-HAND	21096	BEG.MONTH	21096
39	BEG.YR ONHAND	0		RESERVED	1920	BEG.MONTH	1920
				ON-ORDER	8400	BEG.MONTH	8400
				INPROCESS	0	BEG.MONTH	0
	UNIT COST	DATE					
40	BEGY	26.8900	01/01/91				
41	BASE	15.2300	10/01/77	MODIFIED	00/00/00	TERMINAL#	00
42	AVGE	29.5500					
43	HIGH	195.0000	01/26/95				
44	LAST	195.0000	01/26/95	45	BEGY AVGE	29.5500	46
					CAT TYPE		

UPDATE? ___ (Y->YES ^->ABORT ##->ITEM##)

STEEL WAREHOUSING
INVENTORY MENU

CO/DIV 01 ITEM MASTER ADD/CHG/DEL/INQ/END *CHG* ITEM# FL002500005010000240

TYPE FL 1/4 x 1/2 GRADE A36 WIDTH 000" LENGTH 020' 000"

1	DESC	FL 1/4 X 1/2 - 20'	RECEIPTS	MTD	0	YTD	0
2	GRADE	DESIGN A36	3 INV	U/M EA	ADJUSTMNTS	MTD	0
4	WGT	U/M LBS	5 UNIT	WGT	8.508000	SHOP USAGE	MTD
6	CST	U/M CWT	7 UNITS/CST	11.75364	WHSE USAGE	MTD	0
8	PUR	U/M CWT	9 UNITS/PUR	11.75364			
10	MINIMUM	0	11 CATEGORY	01 01	SHOP USAGE	'94	0
12	PUR LEAD	DAYS 000	REVIEWED	11/22/91	WHSE USAGE	'94	10
13	PUR SHOW	REMS? Y	14 STOCK	ITEM? Y			
15	COSTED	AS STK? Y	16 ITEM	STATUS A	PHY.COUNT	0	LAST PHYS.
					ON-HAND	1-	BEG.MONTH
39	BEG.YR	ONHAND	0		RESERVED	0	BEG.MONTH
					ON-ORDER	10	BEG.MONTH
					INPROCESS	0	BEG.MONTH
40	BEGY	26.8900	01/01/91				
41	BASE	15.2300	10/01/77		MODIFIED	02/28/96	TERMINAL# 00
42	AVGE	29.5500					
43	HIGH	195.0000	01/26/95				
44	LAST	195.0000	01/26/95	45 BEGY	AVGE	29.5500	46 CAT TYPE S

UPDATE? ___ (Y->YES ^->ABORT ##->ITEM##)

STEEL WAREHOUSING
INVENTORY MENU

Use both preceding screens to maintain detail for the inventory you keep in stock. Both screens are identical, except for the different weights and sizes between a detail record and an aggregate record. You should create the aggregate record first. When you create a detail record the system will use the weights from the aggregate to create weights for each detail record.

ITEM MASTER Add/Chg/Del/Inq/End

Func - Enter "ADD" to add an inventory item, "CHG" to change, "DEL" to delete, "INQ" inquiry. Enter ^ and you will be returned to the Inventory menu.

TYPE - Enter a type ie: FL
You will then be prompted for the size Dimension.

GRADE - Enter the GRADE

WIDTH - Enter WIDTH, for an Aggregate, enter 0.
for a Detail, enter the correct width.

LENGTH - Enter LENGTH in feet and inches, for an Aggregate enter 0.
for a Detail enter correct length

DESC - Enter DESC, this will be the description that shows on your invoices, for a detail record enter the length on this description.

GRADE DESGN - Enter the GRADE DESGN ie: A36

INV U/M - Enter the Unit of Measure for this piece. For an aggregate use the smallest unit of measure ie: in

WGT U/M - Enter WGT U/M ie: LBS

UNT WGT - Enter UNT WGT example Aggregate: FL 1/4 x 1/2 12" piece = .4250 LBS
Unt Wgt = .4250 / 12 = .035450
Detail: FL 1/4 x 1/2 12" piece = .4250 LBS
Unt WGT = .4250 * 20' = 8.508 LBS

CST U/M - Enter CST U/M ie: CWT You sell by the CWT.

UNITS/CST - Enter UNITS per CWT: Aggregate: 100 / .03450 = 2820.87447
Detail: 100 / 8.508 = 11.75364

PUR U/M - ENTER PUR U/M ie: CWT You buy by the CWT.

UNITS/PUR - Enter units per CWT: same example as UNITS/CST

MINIMUM - Enter the minimum # of items you want in stock

CATEGORY - N/A

PUR LEAD DAYS - Enter # of lead days for ordering stock

PUR SHOW REMS? - Enter "N"

STOCK ITEM - Enter "Y" if this is a stock item.

COSTED AS STK? - N/A enter "Y"

STEEL WAREHOUSING
INVENTORY MENU

ITEM MASTER Add/Chg/Del/Inq/End

ITEM STATUS - "A" = Active item

BEG.YR ONHAND - N/A

ITEMS 40 thru 43 are not applicable, these are just reference fields.

(44) LAST - This is the cost we use to calculate your selling price.

BEGY AVGE - This is the Beginning year average, this field is just for reference.

CAT TYPE - This gives you the ability to categorize you items. This item is printed on the stock status. One customer uses this field to indicated where he buys this product. ie: mill, distributor, etc.

UPDATE? - Enter "Y" to update, "^" to cancel any changes made, 1-46 for the field you want to change.

STEEL WAREHOUSING
INVENTORY MENU

ITEM GRADE MAINTENANCE		ADD/CHG/DEL/END CHG	
ITEM TYPE	GRADE REFERENCE	GRADE LEVEL	GRADE DESC or DEFAULT
FL	existing!grades	10	
V			
GRD REF	LVL	DESCRIPTION	GRD REF LVL DESCRIPTION
default	10		
A36	10	ASTM A36	
A36C	20	ASTM A36 CHARPY	
A36CFP	25	A36 W/C FCM "P"	
A572	30	ASTM A572 CHARP	
A572C	40	ASTM A572 CHARP	
A588	50	ASTM A588	
A588C	60	ASTM A588 CHARP	
ALUM	88	ALUMINUM	
BRASS	86	BRASS	
COP	84	COPPER	
GALV	80	GALVANIZED	
M1020	05	ASTM M1020	
NG	00	NO GRADE/TEST R	
PANG	99	PANGBORN MATERI	
SS	82	STAINLESS STEEL	

ALL OK? (YES/NO) _____

This screen is used for maintaining ITEM GRADE DESIGNATIONS

You must have at least a default designation for each type and dimension you sell.

The first GRD REF would be the default: A number is assigned to each GRD REF, along with a description. Most of the GRD REF are already assigned for you.

Func: ADD/CHG/DEL/END

ALL OK: YES or NO

STEEL WAREHOUSING
INVENTORY MENU

INV150 A. B. C. SCRAP

PRINT ITEM MASTER FILE

DUMP ALL ITEMS, STOCK LIST, AGGREGATE LIST (D/S/A)?_

You will be able to print an ITEM MASTER LIST by **A**ll items, by **S**tock items, or by **A**ggregate items.

STEEL WAREHOUSING
INVENTORY MENU

A. B. C. SCRAP

PRINT GRADE DESIGNATIONS

01

ALL AVAILABLE ITEM CODES (A)
OR COMPANY CODES ONLY (RETURN)
OR EXIT (^) -

Ability to Print Grade Designation list.

STEEL WAREHOUSING
INVENTORY MENU

A. B. C. SCRAP CO.

P H Y S I C A L I N V E N T O R Y

MENU ITEM —
03/15/96

PROCESSING

13. PRINT & CLEAR MTD INVENTORY USAGE

14. PRINT & CLEAR YTD INVENTORY USAGE

REPORTS

15. INVENTORY COST EXT

99. RETURN TO STEEL WAREHOUSING MENU

STEEL WAREHOUSING
INVENTORY MENU

(13) PRINT & CLEAR MTD INVENTORY USAGE

This will print a report showing the MTD usage of each item for quantities received, adjusted, shop use and warehouse use and then zero those MTD usage counts.

(14) PRINT & CLEAR YTD INVENTORY USAGE

This will print a report showing the YTD usage of each item for quantities received, adjusted, shop use and warehouse use, add them to prior years usage counts and then zero those YTD usage counts.

(15) INVENTORY COST EXT

This will print a report showing the year end inventory cost of selected ITEM TYPE(s) and SIZE DIMENSIONS.

STEEL WAREHOUSING
PRINT & CLEAR MTD INVENTORY USAGE

(13) PRINT & CLEAR MTD INVENTORY USAGE

This will print a report showing the MTD usage of each item for quantities received, adjusted, shop use and warehouse use and then zero those MTD usage counts.

THIS PROGRAM CLEARS OUT ALL MTD FEILDS
ON INVENTORY ITEM MASTER FILE FOR ABOVE COMPANY
DO YOU WANT TO CONTINUE (Y/N)? _

Enter "Y" if you want to clear the MTD fields. If you don't want to clear the MTD fields enter "N" and you'll be returned to the PHYSICAL INVENTORY menu.

STEEL WAREHOUSING
PRINT & CLEAR YTD INVENTORY USAGE

(14) PRINT & CLEAR YTD INVENTORY USAGE

This will print a report showing the YTD usage of each item for quantities received, adjusted, shop use and warehouse use, add them to prior years usage counts and then zero those YTD usage counts.

THIS PROGRAM WILL CLEAR OUT YTD USAGES, RECEIPTS, AND ADJUSTMENTS FIELDS
THIS SHOULD ONLY BE RUN AT YEAR-END AFTER FILES ARE BACKED UP!!!!!!!
DO YOU WANT TO ABORT RUN (Y/N)?

Enter "N" if you want to clear the YTD fields. If you don't want to clear the YTD fields enter "Y" and you'll be returned to the PHYSICAL INVENTORY menu.

STEEL WAREHOUSING
INVENTORY COST EXT

(15) INVENTORY COST EXT

This will print a report showing the year end inventory cost of selected ITEM TYPE(s) and SIZE DIMENSIONS.

ENDING YEAR? __ - Enter the number of the year you want to print

PRINT SUMMARY ONLY? (Y/N) - Enter "Y" to print only summary numbers. If you want to see detail enter "N".

ENTER ITEM(S) CODE TO PRINT THEN 'EN' WHEN FINISHED

ENTER 'ALL' FOR ALL ITEM SIZES OR 'AL' FOR ALL ITEMS CODES

CODE SIZE SPECS

CODE SIZE SPECS

CODE - Enter the ITEM TYPE(s) you want to print. If you want to print all types enter "AL".

SIZE SPECS - Enter the SIZE DIMENSIONS for the ITEM TYPE you entered. If you want to print all SIZE DIMENSIONS for the ITEM TYPE enter "ALL".

(15) INVENTORY COST EXT